



MIDLAND BOROUGH SCHOOL DISTRICT

173 7TH STREET

MIDLAND, PA 15059

PHONE: 724-643-8650

FAX: 724-643-4887

A 2007 National Blue Ribbon School of Excellence

MR. SEAN TANNER, SUPERINTENDENT

MS. SARAH SAUT, DIRECTOR OF CURRICULUM & COMPLIANCE

Dear Parents and Guardians of New Students:

Welcome to the Midland Borough School District. We will need the following items to be included with the completed District forms in order to process your child's registration:

- Copy of lease, utility bill, etc. with parent/guardian name & Midland address (Proof of residency)
- Copy of parent/guardian PA Driver's License with your Midland address (Proof of residency)
- Copy of your child's birth certificate
- Copy of your child's current immunization record
- Request of Student Records form (*if your child(ren) is a transfer student*)

Please do not hesitate to contact the Administration Office at 724-643-8650 if you have any questions or concerns. You may want to check out our website at www.midlandpa.org for more information and the latest news about our District.

Thank you for entrusting your child to us and we look forward to your family becoming a part of our Midland Leopard family!

Very truly yours,

Kelley A. Schulte
Assistant to the Superintendent

August 30, 2023

Dear Parent or Guardian:

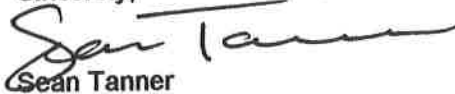
We are pleased to inform you that Midland Borough School District will again be participating in the Community Eligibility Provision (CEP) in the 2023-24 school year. This program is available to schools and districts that are participating in the National School Lunch and School Breakfast Programs.

All enrolled students of Midland Elementary/Middle School are eligible to receive a nutritional breakfast and lunch each school day at **no charge** to your household.

No further action is required of you. Your child(ren) will be able to participate in these meal programs without paying a fee or submitting an application.

If we can be of any further assistance, please contact Mrs. Joy Tanner at joy.tanner@midlandpa.org.

Sincerely,



Sean Tanner

Superintendent

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.

**MIDLAND ELEMENTARY MIDDLE SCHOOL
EMERGENCY CARE CARD**

Student _____ Circle M or F Grade _____ Homeroom _____
(Last) (First) (Middle)

Address _____

Circle Ethnic Code: African-American American Indian Asian Hispanic Multi-Racial White Birth Date _____

Circle who your child lives with. Mother Father Stepmother Stepfather Grandparents
Other _____

Mother's Name _____ Home # _____ Cell # _____

Mother's Employer _____ Phone _____ E-mail _____

Father's Name _____ Home # _____ Cell # _____

Father's Employer _____ Phone _____ E-mail _____

Names and grades of brothers and sisters _____

The MBSD has partnered Intouch Notification System to provide mass communication to parents for general information, weather, and emergencies. Please complete how you wish to receive emergency information

Cell/Home Phone _____ Can you receive a text from this number? Yes or No

Email 1 _____

Please list only **Parent Substitutes** who school officials can contact regarding your child's care in the event a parent cannot be located if there is an illness or emergency & photo ID is required. *PLEASE NOTE: If your child has a dismissal or transportation change you will need to send a separate note with them to school. We will not accept phone calls for dismissal changes even if you use a parent substitute listed below. The emergency card parent substitute does not constitute authorization for transportation or dismissal changes.*

Name _____ Relation _____

Phone _____ Address _____

Name _____ Relation _____

Phone _____ Address _____

Name _____ Relation _____

Phone _____ Address _____

List below anyone who is **NOT PERMITTED** to visit/pick up your child from school:

Name _____ Name _____

HEALTH INFORMATION

List any **health conditions** that your child has: _____

List any **medications** that your child takes:

At home _____

At School _____

List any **allergies** that your child has and what treatment is needed for reactions.

Environmental allergies _____

Food Allergies _____

Insect/Bee Allergies _____

_____ YES. _____ NO Has your child had the chicken pox disease? If yes, at what age? _____

Do you give permission for your child to receive these *Over the Counter* medications? MBSD has "standing orders" for these medications. Generic forms may be used. Circle YES or NO for each item.

Advil/Ibuprophen	YES or NO	Benadryl (for allergic symptoms)	YES or NO	Cough Drops	YES or NO
Anbesol/Oragel	YES or NO	Tylenol/acetaminophen	YES or NO	TUMS	YES or NO
Antibiotic Ointment	YES or NO	Insect sting/burn gel	YES or NO		

Any student receiving Advil and/or Tylenol via standing order for **3 consecutive days or 10 doses in a school year will automatically have the standing order discontinued.** To continue Acetaminophen and/or Ibuprofen therapy a prescription must be received from the student's family physician requesting the medication be continued and for what length of time.

Family Physician _____ Phone _____

Office Address _____

_____ YES. _____ NO Does your child have medical health insurance? If not, information will be sent home concerning the CHIPS program.

_____ YES. _____ NO In the event of a radioactive emergency, do you want your child to receive **potassium iodide** if instructed by public health officials?

_____ YES. _____ NO **Do you give your permission for your child to be photographed or video graphed for school publications and school publicity purposes?**

The following **screenings** are mandated by Pennsylvania School Code. Please notify the school nurse in writing if you do not wish to have the screenings done at school.

Vision: All grades Hearing: Kdg through grade 3 plus grades 7 and 11 and all special ed students

Height and Weight: All grades Scoliosis: Grades 6 & 7

IF SCHOOL REPRESENTATIVES ARE UNABLE TO CONTACT PARENTS IN THE EVENT OF AN EMERGENCY, THE SCHOOL WILL HAVE YOUR STUDENT TRANSPORTED BY AMBULANCE SERVICE

_____ YES. _____ NO I give permission for my child's health information to be shared with school staff and emergency care personnel on a need to know basis.

_____ YES _____ NO I give my permission for the school nurse to communicate with the physician listed above regarding any pertinent medical issues relating to my child.

Parent/Guardian Signature _____

Date _____

MIDLAND BOROUGH SCHOOL DISTRICT

REQUEST FOR STUDENT RECORDS

Date _____

_____, date of birth _____, grade _____, has enrolled in the Midland Borough School District. Please send a copy of their health educational records. It is emphasized that this request is for ALL records relating to the named student so that a proper placement and appropriate educational program can be provided.

Former School Information:

Name of School: _____

School Address: _____

School Telephone Number: _____ School Fax Number: _____

Parent/Guardian Signature: _____ Date: _____

If you have any questions or concerns regarding this request, please feel free to contact the administrative office at 724-643-8650. Thank you for your assistance and attention to this request.

Please send records to:

Midland Borough School District
173 Seventh St
Midland, PA 15059

Student Assigned PA Secure ID Number _____
Please include the PA State assigned PA Secure Student Identification Number

Sincerely yours,

School Official

Parental permission is no longer required when records are requested by Authorized School Personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1979, Vol. 41, No. 118, Page 24674.)

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Telephone 724-643-8650 Fax 724-643-4887
www.midlandpa.org
"Home of the Leopards"

MIDLAND BOROUGH SCHOOL DISTRICT

173 SEVENTH ST
MIDLAND, PA 15059
724-643-8650

SPECIAL EDUCATION SERVICES INFORMATION

Welcome to the Midland Borough School District

We are requesting the following information from you in order to best meet the needs of your child:

Name of Student _____

Date of Birth _____ Grade Level _____

_____ No, my child has not received any special services at their former school.

_____ Yes, my child has received special services at their former school.

Former school district _____

_____ My child is currently in the process of being evaluated for Special Education Services at their former school. Former school district _____

PLEASE CHECK THE FOLLOWING SERVICES RECEIVED:

- _____ Early Childhood Classroom
- _____ Inclusion with Accommodations
- _____ Resource (Separate Special Education Class)
- _____ Speech and Language
- _____ Related Services (i.e., Occupational Therapy, Physical Therapy)
- _____ Positive Behavior Support Plan

SECTION 504

_____ Date(s) of Service: _____

GIFTED AND TALENTED

_____ Date(s) of Service: _____

OTHER

- _____ Title I
- _____ ESL (English as a Second Language) Bilingual
- _____ Alternative Placement Outside of Home District _____

If you checked any of the above services, a member of the school staff will contact you to initiate services in the Midland Borough School District.

Parent/Guardian Signature

Date

Contact Number



HOME LANGUAGE SURVEY

ALL newly registering students regardless of race, nationality, or language origin MUST complete this form. Federal law requires that all Local Education Agencies (LEAs) utilize a non-biased procedure for identifying which students are potential English Learners (ELs) in order to provide appropriate language instruction educational programs and services. Given this responsibility, LEAs have the right to ask for the information contained on this and other forms associated with the identification process.

Student Information (Parents/Guardians should complete this section):

Child's first name: _____

Child's family name: _____

Child's Date of Birth: _____
(Month/Day/Year)

Questions for Parents or Guardians

1. Is a language other than English spoken in the child's home? No Yes (language) _____
2. Does your child communicate in a language other than English? No Yes (language) _____
3. What is the language that your child first learned to speak? _____

Parent/Guardian Signature: _____ Date: _____

Interpreter Provided No Yes

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PARENT REGISTRATION STATEMENT

Name of Student _____

Date of Birth _____ Grade Level _____

Parent or Guardian Name _____

Pennsylvania School Code 13-1304-A states In part “Prior to admission to any school entity, the parent, guardian or other person having control or charge of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously or is presently suspended or expelled from any public or private school of this Commonwealth or any other state for an act of offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property”.

Please complete the following:

I hereby swear or affirm that my child, _____ was _____ was not _____ previously suspended or expelled, or is _____ is not _____ presently suspended or expelled from any public or private school of this Commonwealth or any other state for an act or offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property. I make this statement subject to the penalties of 24 P.S. §13-1304-A(b) and 18 Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

<p>If this student has been or is presently suspended or expelled from another school, please complete:</p> <p>Name of the school from which the student was suspended or expelled: _____</p> <p>Dates of suspension or expulsion: _____</p> <p>Reason for suspension/expulsion _____</p> <p>(Please provide additional schools & dates of expulsion or suspension on back of this sheet)</p>

Parent/Guardian Signature

Date

Any willful false statement made above shall be a misdemeanor of the third degree
This form shall be maintained as part of the student’s disciplinary record

MIDLAND BOROUGH SCHOOL DISTRICT
STUDENT RESIDENCY QUESTIONNAIRE

Dear Parent or Guardian,



Your responses to these questions will help staff determine what residency documents are necessary for enrollment of your child(ren.) Thank you for your cooperation.

1. Student name: _____ Birth Date: _____

Person completing form: _____ Relationship to child: _____

2. In what type of setting is the student living now?

Check one box below –

SECTION A	SECTION B
<p><input type="checkbox"/> In an emergency or transitional shelter</p> <p><input type="checkbox"/> Sharing the housing of other persons due to loss of housing, economic hardship, or similar reason</p> <p><input type="checkbox"/> In a motel, hotel, campsites, or cars due to a lack of alternative adequate accommodations</p> <p><input type="checkbox"/> In a car, park, public spaces, abandoned building, substandard housing, bus or train stations, or similar settings</p> <p><input type="checkbox"/> Other places not designed for, or ordinarily used as, a regular sleeping accommodations for human beings</p> <p>CONTINUE to Question 3  if you checked any box in SECTION A</p>	<p><input type="checkbox"/> None of the choices in Section A apply.</p> <p></p> <p>If you checked this section, you do not need to complete the remainder of this form. Submit the form to school personnel now.</p>

3. Contact number for person completing the form: _____

Address where student is now living: _____

4. The student lives with:

Check all that apply

- Parent(s) or legal guardian
- Relative, friend(s), or other adult(s)
- Alone
- Other: _____

5. School student attended last : _____

Address of school: _____

Telephone number of school: _____

Contact person at school (if known): _____

6. Does the student have an IEP or a Chapter 15/504 agreement?

NO

YES. Please explain: _____

Signature of Parent/Legal Guardian:

Date: _____



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MR. SEAN TANNER, SUPERINTENDENT **MS. SARAH SAUT, DIRECTOR OF CURRICULUM & COMPLIANCE**

Student Name: _____ Date _____

Parent/Guardian Name: _____ Phone Number: _____

School District of Residence _____

Pennsylvania School Code §11.11. Entitlement of resident children to attend public school in part:

A school age child is entitled to attend the public schools of the child's district of residence. A child's district of residences is that in which the parents or guardian resides. When the parents reside in different school districts due to separation, divorce or other reason, the child may attend school in the district of residence of the parent with whom the child lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise. If the parents have joint custody and time is evenly divided, the parents may choose which of the two school districts the child will enroll for the school year. If the child is an emancipated minor, the resident school district is the one in which the child is then living.

A nonresident child is entitled to attend the district's public schools if that child is fully maintained and supported in the home of a district resident as if the child were the resident's own child and if the resident receives no personal compensation for maintaining the student in the district. Before accepting the child as a student, the board of school directors of the district shall require the resident to file with the secretary of the board of school directors either appropriate legal documentation to show dependency or guardianship or a sworn statement that the child is a resident of the district, the child is supported fully without personal compensation or gain, and that the resident will assume all personal obligations for the child relative to school requirements and intends to so keep and fully support the child continuously and not merely through the school term.

After reviewing this document, please sign and date that you understand the residency requirements of the Pennsylvania School Code and the Midland Borough School District:

I hereby swear and affirm that I and my student(s) are residents of Pennsylvania in the Midland Borough School District. I understand that to be considered a resident of Pennsylvania in the Midland Borough School District, the student(s) and parent/guardian must live in the District full-time. The student(s) and parent must reside full-time at the address listed on the proof of residency documents provided to the Midland Borough School District. I understand students cannot reside only Monday thru Friday for the school year and go home to another location for weekends, holidays, summer months, etc. during the school term in order to circumvent residency and tuition laws. I affirm that I do not reside on a part-time basis within the Midland Borough School District in order to circumvent residency laws. I also understand that merely renting or owning property in the District does not constitute residency and should my residence change, I will notify the Midland Borough School District immediately and complete all the necessary paperwork needed to maintain enrollment in the Midland Borough School District.

I make this statement subject to the penalties of 18 Pa. C.S.A. §4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information, and belief.

Parent/Guardian Signature: _____ Date _____

Address _____



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MR. SEAN D. TANNER, SUPERINTENDENT MRS. SARAH SAUT, COMPLIANCE AND CURRICULUM DIRECTOR

Acceptable Use & Internet Safety Policy

The Midland Borough School District, through the school computer network, makes available a variety of resources to its students and staff, including access to the Internet. These resources can help us accomplish our mission of preparing students for present and future challenges. They contain educational tools that can assist our staff in the delivery of our curriculum and also be used to facilitate professional staff development.

The smooth operation of computer networks relies on the proper conduct of its users. Students and staff are expected to follow legal, ethical and school rules regarding use of the school network and the Internet.

Students, parents and staff need to be aware of their responsibilities. If a user violates any of the provisions, future access could be denied. The user may also be subject to school disciplinary action and/or appropriate legal action. For staff this could also include employment termination.

The Midland Borough School District believes that the benefits of Internet access to students and staff far outweigh the disadvantages. Internet access is provided to promote educational excellence through information resources and opportunities for collaboration. This **Acceptable Use & Internet Safety Policy** details the expectations of all users of the school computer network and the internet.

- Midland Borough School District recognizes the importance of teaching acceptable use and online safety to students. The District curriculum shall include instruction for educating minors about appropriate online behavior, including interacting with other individuals on social networking web sites and in chat rooms and cyber-bullying awareness and response.
- Use of the school network and Internet will be for educational purposes only. Staff and students are prohibited from accessing portions of the Internet that do not promote the instructional mission of the Midland Borough School District. The school network and Internet may not be utilized for personal use or private gain.
- Teachers should employ the same supervision and care in determining appropriate use of the Internet as is used with other instructional materials. Users are encouraged to report any unacceptable use to the classroom teacher or school administration.
- The Midland Borough School District utilizes multiple content filtering services to control access to inappropriate or objectionable internet sites. Such inappropriate Web sites include those that contain visual depictions that are obscene, contain child pornography or are harmful to minors.

- The filtering services can keep a log of the websites accessed by the users, whether on or off campus, on a district-owned device.
- The filtering services is updated regularly to block access to new Web sites with inappropriate content, though no service or equipment can block all inappropriate Web Sites.
- Teachers will monitor all student internet use in their classroom. If a student should access inappropriate material on a Web site, they should immediately inform their classroom teacher. Teachers should then report the site to school administration for evaluation and blocking, if necessary.
- Purposely trying to access inappropriate material on the internet will result in disciplinary action.
- Requests to temporarily disable the filtering protection on certain Web sites for bona fide research purposes will be reviewed by school administration for approval.
- Some Web sites contain commercials or advertisements. Students and staff should not click on these commercial or advertisement links.
- For students, email, real-time messaging and online chat may only be used with the permission of the classroom teacher.
- Users should respect the rights of others using the school network by:
 - Using assigned computers as directed by the classroom teacher
 - Not deliberately attempting to disrupt system performance or interfere with the work of other users
 - Leaving computer equipment in good condition
- Be polite!
- The only software to be used on school computers or the school network are those products that the school may legally use. The illegal use of copyrighted software is prohibited. Software copyright infringement is a serious federal offense and will not be tolerated. Any question as to the legality of software should be referred to school administration.
 - Downloading, installing or the use of unauthorized games, programs, files or other electronic media is prohibited.
- Users must recognize and honor the intellectual property of others. They must comply with legal restrictions regarding plagiarism and the use and citation of information resources.
 - Users should also realize that information found on the Internet is not always true.

- At times the school administration may find it necessary to view files or data stored on the network. The school district cannot guarantee the privacy or confidentiality of information on the Internet or stored on the school's network.
- Users should never disclose personal information over the network or Internet. Such information includes: last name, home address, phone number, physical description, or route to and from school.
- All network accounts, whether for network or software access, shall only be used by authorized owner of the account. Users should never login as someone else. All work completed using technology resources must be your own.
- Using profanity, obscenities, sexually oriented, threatening, harassing, abusive, or other language that may be offensive to others, is not permitted on the school's network, or on district-owned devices.
- The creation or spreading of computer viruses, Trojans, or worms, as well as the intentional cause of denial-of-service attacks, and the intentional attempt to breach network security, is strictly prohibited and will result in appropriate disciplinary and legal action.
- Users may not use the network to interfere with the learning of students or disrupt the work of staff. Hardware or software shall not be destroyed, modified or abused in any way. This includes physical destruction of cabling, and deleting or altering files. Those who damage the school's hardware or software through deliberate or willful acts shall be responsible for replacement costs and possible disciplinary action (see Chromebook Procedures Information for pricing).
- Users shall not modify or rearrange individual key caps or any peripheral equipment without prior approval. All equipment should be handled with care and respect.
- Students should only transport their devices home when given explicit permission from the teachers and when relevant work is needed done outside of the building.
- Students will report computer hardware or software problems immediately to the classroom teacher. The teacher will then inform school administration.
- Use of the school network and Internet access is a privilege, not a right.
 - Staff and students who violate the Acceptable Use & Internet Safety Policy may have their privileges restricted or terminated.
 - Parents or guardians of students under the age of 18 may also request to have their child's privileges restricted or terminated.



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MR. SEAN D. TANNER, SUPERINTENDENT MRS. SARAH SAUT, COMPLIANCE AND CURRICULUM DIRECTOR

CHROMEBOOK PROCEDURES AND INFORMATION FOR STUDENTS, PARENTS & GUARDIANS

Receiving Your Chromebook

1. Compliance with District Policy and Consequences

a. At all times and locations when a student uses a Chromebook, including that which was issued to him or her or a "loaner" Chromebook, regardless of whether use occurs on school property during the school day or at other locations or times off school premises and outside of the school day, and regardless of whether the student is connected to the internet, the District Network, or is simply using the device without a connection, the student shall be bound by all provisions

2. Compliance with Chromebook Agreement signed by the student and Parent/Guardian.

a. Consequences for violation of any provision of the Policies, Procedures or Agreements may result in any or all of the following: revocation or suspension of Chromebook privileges and/or privileges to use the District's internet or other network, discipline up to and including suspension or expulsion from school, incurring of fees for loss, theft, damage or destruction of/to the Chromebook and/or Chromebook case, loss of participation credit for a course, and/or legal action.

b. Chromebooks are to be used only for educational purposes at all times. The term. "Educational purpose" or "educational value" means use that has a direct or indirect impact on the student educational program.

3. Ownership of the Chromebook

The District retains sole ownership of Chromebooks. Chromebooks are lent to the students for educational purposes only during the academic year, and permission for use of the same may be revoked by the District at any time for a limited time or permanently based on a student's violation of these Procedures and the Chromebook Agreement., Use of a Chromebook by a District student is a privilege, not a right.

Students that transfer out of or withdraw from Midland Borough School District must turn in their Chromebooks to the office on their last day of attendance.

4. Cost Incurred for Lost or Destroyed Chromebooks

Students/parents will be responsible for the full replacement cost of any Chromebook or case that is not turned in or upon the student's transfer or withdrawal, or when the same is/are at any other time lost or stolen, regardless of the reason for the loss or theft. The District may also file a report of stolen property with the local law

enforcement authority when a Chromebook or case is not turned in when required or is otherwise lost or stolen or at any other time.

The District will repair or replace damaged Chromebooks or cases resulting from normal use. To the extent not otherwise covered by the warranty, students and their families will be responsible up to and including the full replacement cost amount for damages and/or complete destruction of the Chromebook or case; this includes cost of damage and destruction whether the same were incurred intentionally or incurred as a result of negligence.

Unpaid fines and fees incurred as a result of a student losing, having stolen from the student, or otherwise failing to turn in a Chromebook or case when required for any reason, or as a result of total or partial damage to a Chromebook, may result in reporting to a collection agency.

5. Taking Care of Your Chromebook

Students are responsible for the general care of the Chromebook and case which they have been issued by the school. Chromebooks that are broken or fail to work properly must be taken to the Elementary School Office as applicable, as soon as possible so that they can be taken care of properly. Students and parents are prohibited from taking District-owned Chromebooks to an outside computer service for any type of repairs or maintenance, and are prohibited from performing any self-repairs or self-maintenance. Students must never leave their Chromebooks unattended except when locked in their hallway locker, and must ensure the security of their Chromebooks when used at all other locations

6. Screen Care

The Chromebook screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids. The screens are particularly sensitive to damage from excessive pressure.

- Do not put pressure on the top of a Chromebook when it is closed.
- Do not store a Chromebook with the screen open.
- Do not place anything in the protective case that will press against the cover.
- Make sure there is nothing on the keyboard before closing the lid (e.g. pens, pencils, or disks).
- Only clean the screen with a soft, dry microfiber cloth or antistatic cloth.

7. Chromebook Operations

a. Logging into a Chromebook

- Students will log into their Chromebooks using their school issued Google Apps for Education account.
- Students must never share their account passwords with others, unless requested by a building administrator.
- Students are prohibited from sharing the Chromebook with any other students, family members, or any other person.

b. Managing and Saving Your Digital Work With a Chromebook

- The majority of student work must be stored in Internet/cloud based applications and can be accessed from any computer with an Internet connection and most mobile Internet devices.
- Some files may be stored on the Chromebook's hard drive. Students are only permitted to save/store school related work in locations authorized by the District.

Updated 08/18/2022

- Students must always remember to save frequently when working on digital media. Students are responsible for backing up their data to protect from loss.
- The District will not be responsible for the loss of any student work.

9. Using Your Chromebook Outside of School

Students are permitted to use their Chromebooks at home and other locations outside of school *for educational purposes only*. A Wi-Fi Internet connection will be required for the majority of Chromebook use; however, some applications can be used while not connected to the Internet.

- a. This year, students should **ONLY** take their devices and chargers home when it is necessary for school work to be completed at home.
- b. Otherwise, the device should be left plugged into the charger in the student's homeroom upon dismissal.

10. Operating System and Security

Students may not use or install any operating system on their Chromebook other than the current version of Chrome OS that is supported and managed by the district.

a. Virus Protection

- Chromebooks use the principle of "defense in depth" to provide multiple layers of protection against viruses and malware, including data encryption and verified boot. There is no need for additional virus protection.

11. Content Filter

The district utilizes an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All Chromebooks, regardless of physical location (in or out of school), will have all Internet activity protected and monitored by the district. The District will in all other ways comply with CIPA relative to student use of Chromebooks (If a website is blocked in school, then it will be blocked out of school).

12. Software

Google Apps for Education

- Chromebooks seamlessly integrate with the Google Apps for Education suite of productivity and collaboration tools. This includes Google Docs, Sheets, Slides, Drawings, and Forms. Work is stored in the cloud.
- Students may not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the District.
- Some web apps will be available to use when the Chromebook is not connected to the Internet.

13. Hardware

Moving, repairing, reconfiguring, modifying, or attaching external devices to the computer equipment/network without permission of the Superintendent or his designee, or reconfiguring, modifying, or attaching external devices to the Chromebook without permission of the Superintendent or his designee is prohibited, except as otherwise permitted by District Policy or procedures. This prohibition does not apply to the use of thumb drives or USB drives for school work.

14. Chromebook Identification

a. Records

Updated 08/18/2022

•The district will maintain a log of all Chromebooks that includes the Chromebook serial number and name and ID number of the student assigned to the device.

b. Users

•Each student will be assigned the same Chromebook for the duration of his/her time at Midland Borough School District. *Take good care of it!*

15. Repairing/Replacing Your Chromebook

•All Chromebooks in need of repair must be brought to the main office as soon as possible.

Estimated Costs (Subject to Change)

The following are estimated costs of Chromebook parts and replacements:

Item	Cost	Item	Cost
Chromebook	\$275.00	Hard cover case	\$25.00
Keyboard and Touchpad	\$50.00	Chromebook AC Adapter	\$15.00
Chromebook LCD Screen	\$50.00	Top Black LCD Cover	\$35.00
Bottom Cover	\$35.00	Assembly Motherboard	\$120.00
Management License	\$32.00	Unit-Housing LCD Front	\$25.00
Hinge Set	\$17.00		

15. Expectation of Privacy Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook including but not limited to with respect to data stored on the Chromebook, on the Cloud, or on any District network, nor do they have any expectation of privacy with respect to any app installed by either themselves or the District. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record use of student Chromebooks at any time, and by any means including but not limited to collecting the Chromebook, electronic remote access, or the use of monitoring software but excluding monitoring through use of a web cam.

16. Copyright and File Sharing Students are required to follow all copyright laws relative to all media including text, images, programs, music, and video. Downloading, sharing, and posting on-line illegally obtained media is prohibited.

17. Appropriate Uses and Digital Citizenship Appropriate use of Chromebooks, both inside and outside of school, are limited to educational use only. At all times when Chromebooks are used, students must adhere to these Procedures and the Chromebook Agreement, and the Student Handbook Agreement.



MIDLAND BOROUGH SCHOOL DISTRICT

173 7TH STREET

MIDLAND, PA 15059

PHONE: 724-643-8650

FAX: 724-643-4887

MR. SEAN D. TANNER, SUPERINTENDENT MRS. SARAH SAUT, COMPLIANCE AND CURRICULUM

*Student and Parent/Guardian
Acceptable Use & Internet Safety Policy Agreement
Chromebook Procedures and Information Agreement*

Students are responsible for good behavior on school computer networks, devices and the internet, just as they are in a classroom, school hallway or at home on district issued devices. The network is provided for students as an educational tool for learning and to conduct research. Access to the network, internet and district issued devices will be provided to students who agree to act in a considerate and responsible manner.

As a student, or parent/guardian of a student, I have read and understand the **Acceptable Use & Internet Safety Policy** and the **Chromebook Procedures and Information Agreement** and agree to abide by its rules. I understand that some materials available through the Internet may be inappropriate and objectionable, but acknowledge that it is impossible for the Midland Borough School District to effectively block all access to these materials. As a parent/guardian, I accept responsibility to set and convey standards for appropriate and acceptable use to my son/daughter when they are using the school network or Internet.

Students who fail to abide by such rules may be subject to loss of their access privileges and disciplinary action and/or appropriate legal action. The Midland Borough School District supports and respects each family's right to decide whether or not to allow access privileges.

Date

Print — Parent/Guardian Name

Parent/Guardian Signature

Print — Student Name
(parent may sign for child grades K4-3)

Student Signature



MIDLAND BOROUGH SCHOOL DISTRICT

173 7TH STREET

MIDLAND, PA 15059

PHONE: 724-643-8650

FAX: 724-643-4887

MR. SEAN D. TANNER, SUPERINTENDENT MRS. SARAH SAUT, COMPLIANCE AND CURRICULUM DIRECTOR

Dear Parents/Guardians,

Thanks to a grant from Behavior County Behavioral Health and the support of our School Board of Directors and administration, Midland Borough School District has been able to get our very first therapy dog trained and certified this school year! Violet is a 4-year-old Goldendoodle who is a **hypoallergenic therapy dog** certified through *Alliance of Therapy Dogs*. Violet passed her *Alliance of Therapy Dogs* evaluations with flying colors during the fall and winter of 2023.

Violet is trained to provide comfort and support to students, as well as to assist with the overall positive climate of the school. Therapy dogs are becoming more and more common in school settings as research has shown that therapy dogs can provide social, emotional, and academic benefits to both students and staff.

We will only permit your child(ren) to interact with Violet if we receive this signed permission slip. If you do not feel comfortable with your student(s) around Violet for any reason, please sign this form and return it with your child's enrollment packet. If you do choose to opt-out please indicate your reason(s) below so we are able to improve this service in the future. Violet belongs to and will be with our guidance counselor, Katie Parks, at all times. Katie was certified and passed the evaluations as Violet's handler as well. Violet will be introduced by Katie to each homeroom in February, where proper etiquette and ground rules will be reviewed thoroughly with the students from whom we have received parent permission.



Please feel free to contact Katie Parks or the main office if you have any questions or concerns.

Sincerely,

MBSD Staff, Administration, and Board of Directors

THERAPY DOG PERMISSION FORM

I, _____, **DO / DO NOT** (circle one) give permission for my
(parent/guardian)

child, _____, to interact with the certified therapy dog at school.
(first and last name of student)

Reason(s): _____

Parent/Guardian Signature: _____ Date _____

Facebook Permission Form

Dear Families,

There are many times throughout the school year when we would like to share pictures of activities and proud moments in our classrooms and throughout the school and community. These photos will be posted to our school Facebook page: **Midland Borough School District**. If you are not following us, please search the bolded name above on Facebook and give our page a follow so you can be updated with important information and photos from our school and students. If you would prefer that your child's photo not be shared to this *public* Facebook page, please indicate below and return this permission slip to your child's teacher by Friday, Sept. 8, 2023. If we do not receive a permission slip returned, we will not post any pictures of your child until it is returned indicating your child has your permission to be posted. Thank you!

My child does NOT have permission to have his/her photo posted to the Midland Borough School District Facebook page.

My child does have permission to have his/her photo posted to the Midland Borough School District Facebook page.

(Parent/Guardian Signature)

(Child's First and Last Name)

(Child's Grade Level)

(Child's Homeroom Teacher)